

January 4, 2022

Matt  
KEC

The Dallas County Board of Supervisors met in regular session pursuant to board rules with Chairman Brad Golightly, Supervisor Mark Hanson and Supervisor Kim Chapman present. Others present: Chuck Sinnard – DC Attorney, Rob Tietz – Operations Director, Beth Deardorff – Human Resources Director, Todd Noah – IS Director, Melinda Harney – Administrative Coordinator, Julia Helm – DC Auditor, Sheriff Leonard, Steve Helm – DC Assessor, Laura Miller, Larry DeSpain, Ernie Rudolph, Brad Bengtson – True North Insurance, Trevor Rommel – Intern, ReNae Arnold, Jacob Hall, Ann Smisek, Jared Higley – Deputy Auditor, Lindsay Collison – Auditor's Office, Jerry Purdy – Farnsworth Group, Dustin Teays – Raccoon Valley Radio, and Jim Caufield – ThePerryNews.com.

**Item 1:** Call to Order - Chairman Golightly called the meeting to order at 9:03 a.m.

**Item 2:** Pledge of Allegiance

**Item 3:** Resolution 2022-001 Appointment of Board Chairman

Motion by Chapman and seconded by Hanson to approve Resolution 2022-001. All ayes. Motion carried.

#### RESOLUTION 2022-001

**BE AND IT IS HEREBY RESOLVED** by the Dallas County Board of Supervisors to approve the appointment of Supervisor Mark A. Hanson as Chair and Supervisors Brad Golightly and Kim Chapman as Chairs Pro-tem for the calendar year of 2022, effective January 4, 2022.

**AYE**

**NAY**

Mark A. Hanson, Chairman  
Kim Chapman, Member  
Brad Golightly, Member

Dated this 4<sup>th</sup> day of January, 2022

ATTEST: Julia Helm, Dallas County Auditor

**Item 4:** Approve Agenda - Motion by Golightly and seconded by Chapman to approve the agenda as presented. All ayes. Motion carried

**Item 5:** Open Forum – Jerry Purdy, said that the canopy water issue at the LEC is being worked through. Mark Hanson said that Iowa is celebrating its 175<sup>th</sup> birthday as a state and he was displaying a map from 1845.

**Item 6:** Consent Agenda

A) Payroll & Disbursements from 12/31/2021

Motion by Chapman and seconded by Golightly to approve the consent agenda. All ayes. Motion carried.

**Item 7:** Disc/Action Re: Supervisors Minutes from 12/28/2021

Motion by Golightly and seconded by Chapman to approve the 12/28/2021 minutes as presented. All ayes. Motion carried.

**Item 8:** Disc/Action Re: Human Resources

A) Payroll Change Notices

Beth Deardorff presented the following payroll change notices:

Juvenile Court - Request to hire Deana Van Brocklin to fill the Restorative Justice Specialist position at \$1929.55 bi/weekly

Secondary Roads – Request to rehire Lucas Heitz as a Seasonal employee at \$16.28/hr.

Treasurer – Request to hire Summer Portzen as the Tax Administrator at \$2864.80/bi-weekly

Sheriff – Request to hire Noah Graham as a Jailer at \$1599.46/bi-weekly

- Request to hire Kaylie Thomas as a Dispatcher at \$1803.04/bi-weekly

- Status Change Jill Johansen from Dispatcher to Dispatch Supervisor from \$2163.80 to \$2470.40

Assessor – Request to fill the open full-time Appraiser II position

Motion by Chapman and seconded by Golightly to receive and file the payroll changes from Assessor's Office as submitted. All ayes. Motion carried.

Motion by Golightly and seconded by Chapman to approve the payroll changes as presented. All ayes. Motion carried.

B) Vaccination, Testing and Face Covering Policy

Beth Deardorff said that while awaiting the January 7<sup>th</sup> Supreme Court review, the county is trying to show a good faith effort on OSHA compliance. In doing so, she has written a policy for the Board to review for vaccination records, planning for testing and face coverings. The Board, public and employees had questions and concerns about the mandate. There was a discussion of working with Public Health on the testing and if there are enough tests available. The Board will review the policy and put this topic on the agenda next week.

**Item 9:** Disc/Action Re: 2022 ICAP Insurance Renewal

True North – Brad Bengtson Property & Casualty Insurance renewal reviewed the policy with the Board. Bengtson discussed cyber security options.

Motion by Chapman and seconded by Golightly to approve the 2022 ICAP insurance renewal in the amount of \$485,565.00 and to purchase the \$1 million Cyber Liability underwritten by BCS for \$17,343.00 All ayes. Motion carried.

**Item 10:** Disc/Action Re: Dexter EMS Affiliation Agreement

Motion by Chapman and seconded by Golightly to approve the Dexter EMS Affiliation Agreement and authorize the chair to sign. All ayes. Motion carried.

The Board recessed 10:22 a.m. and reconvened at 10:32 a.m.

**Item 11:** Disc/Action Re: Board Appointments

A) Resolution 2022-002 Board Assignments

Motion by Chapman and seconded by Golightly to approve Resolution 2022-002. All ayes. Motion carried.

**RESOLUTION 2022-002**

**LET IT BE RESOLVED** by the Dallas County Board of Supervisors that the following is a list of committees each member of the Board have been assigned/appointed:

**BOARD OF SUPERVISOR COMMITTEE REPORTS**

**MARK A. HANSON**

Metropolitan Planning Organization (MPO)  
4:00 p.m. 3<sup>rd</sup> Thurs DM  
Dallas County Historic Preservation Commission  
3 Times Annually  
HIRTA Transportation Agency (Alternate)  
9:30 a.m. – 4<sup>th</sup> Thursday  
5<sup>th</sup> Judicial District Correctional Center (Alternate)  
4<sup>th</sup> Wednesday Noon Quarterly  
New Opportunities, Inc.  
4:00 p.m. 4<sup>th</sup> Thurs  
Greater Dallas County Development Alliance (GD CD)  
7:30 a.m. 3<sup>rd</sup> Wednesday  
Central Iowa Regional Transportation Planning Alliance (Alternate)  
(CIRTPA)  
9:30 a.m. 3<sup>rd</sup> Thurs MPO Area  
North Raccoon River Watershed Management Coalition  
Monthly  
REAP Resource Enhancement & Protection (Alternate)  
Annually  
MIDFA (Mid-Ia Development Finance Authority Board (Alternate)  
Quarterly 3<sup>rd</sup> Wednesday  
Middle South Raccoon River Water Management Authority (WMA)  
Monthly  
Dallas County Emergency Management Commission (Alternate)  
  
CIWD (Central Iowa Workforce Development) Quarterly

**BRAD GOLIGHTLY**

Central Iowa Regional Transportation Planning Alliance  
(CIRTPA)  
9:30 a.m. 3<sup>rd</sup> Thurs MPO Area  
Greenbelt  
Quarterly  
Metropolitan Planning Organization (MPO) Alternate  
4:00 p.m. 3<sup>rd</sup> Thurs DM  
Dallas County Historic Preservation Commission (Alternate)  
3 Times Annually  
REAP Resource Enhancement & Protection  
Annually  
HIRTA Transportation Agency (Alternate)  
9:30 a.m. 4<sup>th</sup> Thursday  
MIDFA Mid-Ia Development Finance Authority Board  
Quarterly 3<sup>rd</sup> Wednesday  
5<sup>th</sup> Judicial District Correctional Center (Alternate)  
4<sup>th</sup> Wednesday Noon Quarterly  
Aging Resources of Central Iowa (Alternate)  
9:00 a.m. 3<sup>rd</sup> Thurs  
Middle South Raccoon River Water Management Authority (Alternate)  
(WMA)  
Monthly  
Heart of Iowa Community Services  
Monthly  
North Raccoon River Watershed Coalition (Alternate)  
Monthly  
Dallas County Emergency Management Commission (Alternate)

**KIM CHAPMAN**

Dallas County Historic Preservation Commission (Alternate)  
3 Times Annually  
HIRTA Transportation Agency  
9:30 a.m. 4<sup>th</sup> Thursday  
5<sup>th</sup> Judicial District Correctional Center  
4<sup>th</sup> Wednesday Noon Quarterly  
Central Iowa Regional Transportation Planning Alliance (Alternate)  
(CIRTPA) 9:30 a.m. 3<sup>rd</sup> Thurs MPO Area  
Metropolitan Planning Organization (MPO) (Alternate)  
DECAT  
Monthly  
Aging Resources of Central Iowa  
9:00 a.m. 3<sup>rd</sup> Thurs  
North Raccoon River Watershed Coalition (Alternate)

Monthly  
REAP Resource Enhancement & Protection (Alternate)  
Annually  
MIDFA (Mid-Ia Development Finance Authority Board (Alternate)  
Quarterly 3<sup>rd</sup> Wednesday  
Middle South Raccoon River Water Management Authority (WMA) (Alternate)  
Monthly  
Dallas County Board of Health  
Monthly  
Dallas County Emergency Management Commission

**AYE** **NAY**  
Mark A. Hanson, Chairman  
Brad Golightly, Member  
Kim Chapman, Member

Dated this 4<sup>th</sup> day of January 2022  
ATTEST: Julia Helm, Dallas County Auditor

B) Resolution 2022-003 Official Depositories  
Motion by Golightly and seconded by Chapman to approve Resolution 2022-003. All ayes. Motion carried.

**RESOLUTION 2022-003**

**BE AND IT IS HEREBY RESOLVED** by the Dallas County Board of Supervisors to designate the following named Financial Institutions to the depositories of the Dallas County funds for the year 2022 in the amounts not to exceed the amount named opposite each of said designated depositories and the following named Officials are hereby authorized to deposit the County Funds in the amount not to exceed in the aggregate, the amounts named for said Financial Institutions as follows, to-wit:

NAME OF DEPOSITORY	LOCATION	MAXIMUM DEPOSIT
<b>RECORDER</b>		
Central Bank	Waukee	\$400,000.00
<b>SHERIFF</b>		
Wells Fargo Bank	Adel	\$1,500,000.00
Raccoon Valley Bank	Adel	\$1,500,000.00
<b>TREASURER</b>		
Wells Fargo Bank	Adel	\$5,000,000.00
Raccoon Valley Bank	Perry /Adel	\$25,000,000.00
West Bank	Waukee	\$10,000,000.00
Peoples Trust & Savings Bank	Adel	\$25,000,000.00
IPAIT	Des Moines	\$50,000,000.00
Wells Fargo Brokerage Service	Adel	\$5,000,000.00
Lincoln Savings Bank	Adel	\$150,000,000.00
Peaks	Lakewood, CO	\$20,000,000.00
Wells Fargo Securities	Chicago, IL	\$10,000,000.00
Central Bank	Waukee	\$50,000,000.00
PiperJaffray	Des Moines	\$10,000,000.00
Luana Savings Bank	Waukee	\$10,000,000.00
Great Western Bank	Clive	\$5,000,000.00
MidWestOne Bank	West Des Moines	\$5,000,000.00
Farmers State Bank	West Des Moines	\$5,000,000.00
Security National Bank	West Des Moines	\$50,000,000.00
Security National Bank	West Des Moines	\$150,000,000.00
Iowa Trust Department		

**AYE** **NAY**  
Mark A. Hanson, Chairman  
Brad Golightly, Member  
Kim Chapman, Member

Dated this 4<sup>th</sup> day of January 2022  
ATTEST: Julia Helm, Dallas County Auditor

C) Resolution 2022-004 Official Newspaper

Motion by Chapman and seconded by Golightly to approve Resolution 2022-004. All ayes. Motion carried.

RESOLUTION 2022-004

WHEREAS, per Iowa Code Chapter 349, the Dallas County Board of Supervisors are required to appoint newspapers for all official county publications and notices.

THEREFORE, LET IT BE RESOLVED that the Board of Supervisors hereby appoint the following newspapers effective January 4, 2022.

Dallas County News  
P.O. Box 98  
Perry, Iowa 50220  
515-465-4666

The Perry Chief  
P.O. Box 98  
Perry, Iowa 50220  
515-465-4666

AYE  
Mark A. Hanson, Chairman  
Brad Golightly, Member  
Kim Chapman, Member

NAY

Dated this 4<sup>th</sup> day of January 2022  
ATTEST: Julia Helm, Dallas County Auditor

D) Resolution 2022-005 Eminent Domain  
Motion by Golightly and seconded by Chapman to approve Resolution 2022-005. All ayes. Motion carried.

RESOLUTION 2022-005

BE AND IT IS HEREBY RESOLVED by the Dallas County Board of Supervisors that the following residents of Dallas County are appointed as members of a Compensation Commission entitled "Eminent Domain Compensation Commission", as provided under Chapter 6B.4 of the Code of Iowa, to service for one year to-wit: (effective commencing 1-4-2022)

OWNERS OF AGRICULTURAL PROPERTY

Doug Jones  
14671 302<sup>nd</sup> St.  
P.O. Box 1  
Redfield, Iowa 50233  
490-1040

Bill Knoll  
29969 230<sup>th</sup> St.  
Dallas Center, Iowa 50063  
992-3598

Steve Fagen  
14405 H Ave  
Perry, IA 50220  
205-8457

REALTORS:

Randy York  
28187 Prospect  
Adel, IA 50003  
993-5499  
240-4663

Mitchell Kann  
758 72<sup>nd</sup> PL  
WDM, IA 50266  
402-7499

Dixie Grieme  
1411 S 5<sup>th</sup>  
Adel, Iowa 50003  
360-1920

Willard Van Buren  
22934 Valley View Trl  
Adel, Iowa 50003  
777-0707

Barry Bengtson

OWNERS OF CITY PROPERTY

Jerry Spellman  
1902 Elm St  
Granger, Iowa 50109  
999-2869

Todd Volk  
685 SE Frontier Ave  
Waukee, Iowa 50263  
480-1666

Chuck Follett  
752 80<sup>th</sup> Street  
WDM, IA 50266  
321-8969

Greg Johnson  
2720 144<sup>th</sup> Street  
Urbandale, Iowa 50323  
360-1739

Jack Chance  
1510 Jefferson, Box 3  
Redfield, Iowa 50233  
314-8132

Denny Arnold  
110 N. 17<sup>th</sup>  
Adel, Iowa 50003  
641-757-0731

Alan Suckow  
P.O. Box 256  
Van Meter, Iowa 50261  
778-8487

Matt Rychnovsky  
21884 Old Hwy. 6  
Adel, Iowa 50003  
480-8275

Merle Kent Shawd  
P.O. Box 250

P.O. Box 278  
Perry, Iowa 50220  
465-4686 or 240-1524

Scott Steelman  
1477 S Sugar Crk Ct  
WDM, IA 50266  
W-453-5330  
C- 556-2208

Woodward, Iowa 50276  
438-2000

Jan Daley  
620 Cedar Street  
De Soto, Iowa 50069  
834-2476

**PERSONS KNOWLEDGEABLE OF  
Property Values**

Linda Chapman  
1800 Grove St  
Adel, IA 50003  
707-7709

Kent York  
4912 152<sup>nd</sup>  
Urbandale, IA 50323  
556-7655

Brad Long  
3895 Sandstone Pt  
Waukee, IA 50263  
490-9592

John L. Wemer  
1286 SE Williams Ct  
Waukee, Iowa 50263  
360-4304

Kendall Rathje  
2700 Donna Dr.  
Perry, Iowa 50220  
201-7687

John Mortimer  
2430 240<sup>th</sup> St.  
Dallas Center, Iowa 50266  
992-3094

Dan Hawkins  
25826 278<sup>th</sup> Place  
Dallas Center, Iowa 50063  
707-2772

Kelly Daugherty  
416 Greene St.  
Adel, Iowa 50003  
865-2026

Kenneth Hykes  
32516 Meadow Road  
Adel, Iowa 50003  
993-3119

Jim Tonsfeldt  
20138 Mill Creek Lane  
Adel, Iowa 50003  
326-5017

**AYE**  
Mark A. Hanson, Chairman  
Brad Golightly, Member  
Kim Chapman, Member

**NAY**

Dated this 4<sup>th</sup> day of January 2022  
ATTEST: Julia Helm, Dallas County Auditor

E) CIRTPA Technical Committee – Al Miller is the primary and Andy Case is the secondary Motion by Chapman and seconded by Golightly to approve CIRTPA Technical Committee as presented All ayes. Motion carried.

F) MPO Technical Committee – Murray McConnell is the primary and Al Miller is the secondary Motion by Golightly and seconded by Chapman to approve those appointments. All ayes. Motion carried.

G) Resolution 2022-007 Board of Adjustment - Back next week after the Board Chair follows up with the appointee.

H) Compensation Board – BOS Representative – Ernie Rudolph Motion by Chapman and seconded by Golightly to appoint Ernie Rudolph to the Compensation Board to represent the Board of Supervisors. All ayes. Motion carried.

**Item 12:** Disc/Action Re: Resolution 2022-006 Construction Evaluation Resolution Motion by Golightly and seconded by Chapman to approve Resolution 2022-006. All ayes. Motion carried.

**RESOLUTION 2022-006  
CONSTRUCTION EVALUATION RESOLUTION**

**WHEREAS**, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a “construction evaluation resolution” relating to the construction of a confinement feeding operation structure; and

**WHEREAS**, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

**WHEREAS**, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR’s decision regarding a specific application; and

**WHEREAS**, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the Board of Supervisors between February 1, 2022 and January 31, 2023 and submit an adopted recommendation regarding that application to the DNR; and

**WHEREAS**, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board’s recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF DALLAS COUNTY** that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

**AYE**

**NAY**

Mark A. Hanson, Chairman  
Brad Golightly, Member  
Kim Chapman, Member

Dated this 4<sup>th</sup> day of January 2022  
ATTEST: Julia Helm, Dallas County Auditor

**Item 13:** Disc/Action Re: Possible Closed Session Pursuant to Iowa Code (21.5J) to discuss purchase of particular real estate Motion by Golightly and seconded by Chapman to go into a closed session pursuant to Iowa Code (21.5J) to discuss purchase of particular real estate  
11:51 a.m.  
Roll Call  
Mark Hanson – Yes  
Kim Chapman – Yes  
Brad Golightly – Yes  
Motion carried.

Motion by Chapman and seconded by Golightly to go out of a closed session pursuant to Iowa Code (21.5J) to discuss purchase of particular real estate  
12:35 p.m.  
Roll Call  
Mark Hanson – Yes  
Kim Chapman – Yes  
Brad Golightly – Yes  
Motion carried.

The Board recessed at 12:35 p.m. and reconvened at 12:54 p.m.  
**Item 14:** Disc/Action Re: Resolution 2022-008 Set time and date for public hearing disposal of county owned property. Motion by Golightly and seconded by Chapman to approve Resolution 2022-008. All ayes. Motion carried.

**RESOLUTION 2022-008**

**WHEREAS**, the Board of Supervisors of Dallas County proposes to sell/exchange real property owned by the County located in Green Addition Lots 3&4 Blk 1 Adel, IA by direct negotiation with a single party; and

**WHEREAS**, the Board of Supervisors of Dallas County are required to hold a public hearing on such proposal pursuant to Iowa Code Section 331.361.

**NOW THEREFORE BE IT RESOLVED** by the Dallas County Board of Supervisors to set Tuesday, January 18, 2022 at 9:30 a.m. at 902 Court Street, Adel, Iowa as the time and date for the public hearing on the proposal.

**AYE**

**NAY**

Mark A. Hanson, Chairman  
Brad Golightly, Member  
Kim Chapman, Member

Dated this 4<sup>th</sup> day of January 2022  
ATTEST: Julia Helm, Dallas County Auditor

**Item 15:** Disc/Action Re: Enter into an Exempt Session under Iowa Code 20.17(3) for the purpose of conducting a negotiations strategy meeting  
Motion by Golightly and seconded by Chapman to go into an exempt session under Iowa Code 20.17(3) for the purpose of conducting a negotiations strategy meeting.  
Time: 10:51 a.m.  
Roll Call  
Mark Hanson – Yes  
Kim Chapman – Yes  
Brad Golightly – Yes  
Motion carried.

Motion by Chapman and seconded by Golightly to go out of an exempt session under Iowa Code 20.17(3) for the purpose of conducting a negotiations strategy meeting.

Time: 11:48 a.m.  
Roll Call  
Mark Hanson – Yes  
Kim Chapman – Yes  
Brad Golightly – Yes  
Motion carried.

**Item 16:** Other Business – Budget meetings next week and on January 18 for outside requests

**Item 17:** Motion to adjourn - Motion by Golightly and seconded by Chapman to adjourn the meeting at 1:10 p.m. All ayes.  
Motion carried.

---

Julia Helm, Dallas County Auditor

---

Mark A. Hanson, Chairman